



WoodhillSchool

Botley



Brook Lane, Botley, Hampshire. SO30 2ER
www.woodhill.hants.sch.uk

Telephone 01489 781112
Email address office-b@woodhill.hants.sch.uk

Dear Parent

Occasionally we may take photographs of the children at our school. You may have seen some of these used to make displays of activities and special events. The children may use photographs and other media recordings in the course of their work. In the future, we would like to make increasing use of digital media technologies to take pictures, videos and sound recordings of events and activities around the school.

The majority of these images are for our own internal use. They may be displayed in school or on the notice boards. Occasionally, images may be assessable by a wider audience such as in the termly newsletter and other documents that are sent to parents. From time to time the school may be visited by the media, who may take photographs of a special event of celebration. These may appear in local or national newspapers and other media. The school may wish to use images in promotional materials.

The school takes every care to ensure that your child's personal information is as secure as practicable. We do not include personal e-mail or postal addresses, personal telephone numbers or fax numbers in materials available to the public. We do not publish images of children unless we consider them to be appropriate for the intended audience.

In order to comply with the 1998 Data Protection Act, we need your permission before we can photograph or make recordings of your child. I would be grateful therefore if you would complete and sign the permission slip below.

Yours faithfully

Mr M Dacombe
Headmaster

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To: Woodhill School

Headmaster M Dacombe



Woodhill Schools

Chandlers Ford & Botley

CHILD'S NAME _____

DATE

I give permission for the school to take photographs, video and audio recordings of my child. I understand that these images may be used for educational purposes, display, information for parents and promotional purposes.

I do NOT give permission for the school to take photographs of my child for the above.

Signature of Parent

Please print name

(Please ensure you have ticked one of the boxes before returning your slip. Thank you.)