

Woodhill School



Admissions Policy

An informal, inclusive and friendly admissions procedure.

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Philosophy of the school

Woodhill School is an inclusive school that welcomes boys and girls from all backgrounds, abilities, faiths and ethnic groups. The school is non-denominational.

We are aware that choosing the right school for your child is one of the most important decisions you make.

Our admissions procedure is informal and friendly and seeks to ensure that parents receive full and frank information about the school and that there is a match between the school and the child.

The school is non-selective; we welcome pupils from a wide range of academic abilities and aim to respond to the needs of each individual child.

The school does not specialise in catering for children with special educational needs but may be able to support their learning in some cases. Parents should read the schools' policy on SEN.

The school does not discriminate against children with disabilities but parents should be aware that the school is housed in period buildings on two floors.

Early Years

The school operates a thriving and highly effective early years department. Pupils are accepted into our nursery from the age of three years and into our Kindergarten from the term after their fourth birthday.

Class sizes are kept small, working with our appropriately qualified staff at a ratio of 1:8.

Nursery hours are flexible according to your needs.

Applications for admission are informal and friendly.

- **Parents are encouraged to make an appointment to view the calm, happy atmosphere our early years department.**
- **Free trial sessions are available to help your child settle in.**
- **Places are reserved by filling in and submitting our admissions form and are allocated on a first-received first-served basis.**

We usually expect pupils to progress from our early years departments into the junior school but this is not a requirement.

Main School

Applications for admission further up the school are welcomed if there are places available.

Parents are encouraged to view our school and to meet the Head.

Trial days are available to help ensure your child will be happy at Woodhill School.

Class sizes are usually limited to a maximum of 20 pupils. In the event of a year group being full, a child's name can be placed on a waiting list.

General

Places are offered subject to acceptance of our Terms and Conditions of Admission.

Admission Procedure:

- 1) Ask for a prospectus
- 2) Arrange to visit us to meet the head of school and look around
- 3) Arrange for your child to spend a day (or morning) with us.
- 4) Once you are happy that Woodhill School is the right school for your child, fill in the entrance form, agree to the Terms and Conditions and return the form to the school office together with the registration fee of £50.
- 5) If a place is available at the time of receipt you will receive a letter offering you a place.
- 6) You will be asked to pay a deposit refundable off your first term's fees.